

Part 2 – Questionnaire

Please answer each question to the best of your knowledge.

Q1	In general, please describe what your organization does and what services are offered to community members?
A1	

Q2	Please list all sources of funding / income (i.e. government, private, other) that your organization receives for all projects? Please provide a current financial statement.
A2	

Q3	Please describe the specific project for which your organization is requesting zakat funds? How much funding is being requested? Are there other sources of funds that are supporting this project?
A3	

Q4	How many people / families will benefit from this project? Specifically, how much money is being requested per individual or per family in this project? Please breakdown the expected cost per person. If your organization is receiving funds for this project from other sources, please identify the shortfall in funds per individual / family or for the entire project.
A4	

Q5	Please provide a detailed breakdown of what the zakat funds requested will be utilized for?
A5	

Q6	Is your organization a registered IRS Section 501 (c) (3) organization?
A6	

Q7	In what region of the Chicago area is your organization located? What types of individuals will benefit from this project? How much is the total need in the community for this assistance? How many could be helped, if money was no object.
A7	

Q8	In order to provide the community with a sense of unity amongst organizations, Zakat Chicago and your organization should agree to cross-promote each other's organizations . Please list the methods your organization is willing to use to promote Zakat Chicago.
A8	<p>Zakat Chicago will place your organizations logo on its website and will list your organization as a partner in its promotional materials whenever possible.</p> <p>Will your organization –</p> <ol style="list-style-type: none"> 1. Place the Zakat Chicago logo on its website? 2. List Zakat Chicago as a sponsor or partner in its promotional materials, whenever possible? 3. Assist Zakat Chicago to distribute its brochures during Ramadan? If so how? 4. Email promotional materials for Zakat Chicago in Ramadan? 5. Is there other promotional assistance that can be provided?

Please feel free to attach additional information or exhibits for our consideration of your application.

I understand that the application information provided on this form is true and accurate to the best of my knowledge and consent to use in connection with this request for Zakat.

If this Application is approved, the Organization agrees to:

- 1. Provide Zakat Chicago with a current financial statement.*
- 2. maintain a system of receiving, processing and filing written applications from the individuals / families that receive benefits from the zakat funds, and*
- 3. send Zakat Chicago quarterly progress reports (unless agreed to otherwise) listing how many individuals / families benefited from the zakat funds and how much money was dispersed.*
- 4. List Zakat Chicago as a partner or sponsor in its promotional materials, and place the Zakat Chicago logo on its website for the duration of the time period that support is provided.*

Contact Name: _____

Signature: _____

Date: (mm/dd/yyyy): _____/_____/_____

(For Office Use Only)

Part 3: Plan for Funding

Zakat Chicago
Comments:

Allocation of Zakat Funds: _____

Zakat Fiscal Year: _____

Signature: _____

(Chairman's Signature)

Date: (mm/dd/yyyy): ___/___/_____

Zakat Committee Project Coordinator: _____

Date Paid: ___ / ___ / _____

Signature: _____

Amount Paid: \$ _____

(Treasurer's Signature)

Check Number: _____